



2 HOTT TRAINING SESSION



WHERE: GLEN BURNIE MOOSE FAMILY CENTER #1456
1191 CRAIN HWY S.
GLEN BURNIE, MD 21060-0334
410-761-1298

WHEN: OCTOBER 12 – 13, 2019

TIME: 9:00 AM – 3:00 PM

COST: \$30.00/PERSON PLUS \$10.00 CASH FOR LUNCH

CONTACT PERSON: PATRICIA CIHAK
443-388-7878
PCIHAK92@VERIZON.NET

WHAT YOU NEED:

COMPUTER – WITH PROGRAMS LOADED AHEAD OF TIME – DO NOT WAIT UNTIL THE DAY OF THE CLASS TO GET THE TRAINING PROGRAMS PUT ON YOUR COMPUTER THERE IS NO TIME!

QUICKBOOKS PARTICIPANT GUIDE AND LCL PARTICIPANT GUIDE – DOWNLOAD FROM MOOSEINTL.ORG WEBSITE UNDER TRAINING – MOOSE TRAINING FORMS & DOCUMENTS – MANUALS & HANDBOOKS. YOU SHOULD ALSO PRINT THE PARTICIPANTS TRAINING JOB GUIDE.

COMPLETE THE REGISTRATION FORM ATTACHED AND E-MAIL TO TRAINER BY SEPTEMBER 28, 2019. I MUST HAVE THE REGISTRATION FORM AHEAD OF TIME.