

# Lodge Evaluation

Lodge Name & Number: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_

Performed by: \_\_\_\_\_

	Best					Worst
<b>Exterior Appearance:</b>						
<b>First Impression</b>	5	4	3	2	1	0
<i>General Appearance of Facility: Attractive, Inviting, Tidy, Curb Appeal, Trash Receptacles Available with Sufficient Capacity</i>						
<b>Comments:</b> _____						
<b>Parking and Walkway Surfaces</b>	5	4	3	2	1	0
<i>Smooth Surface, No Pot Holes, No Tripping Hazards, Free of Litter and Cigarette Butts, Striping is Clearly Visible, Free of Weeds</i>						
<b>Comments:</b> _____						
<b>Landscaping &amp; Fencing</b>	5	4	3	2	1	0
<i>No Weeds, Shrubbery Trimmed, Lawn Mowed, Fencing in Good Repair, Free of Litter and Cigarette Butts</i>						
<b>Comments:</b> _____						
<b>Signage</b>	5	4	3	2	1	0
<i>Lights Working, In Good Condition, Sited Properly to be Viewed from Street, Logo is Current, Appropriate Size, Flags and Pole in Good Condition</i>						
<b>Comments:</b> _____						
<b>Building Condition</b>	5	4	3	2	1	0
<i>Paint in Good Condition, Clean, Attractive, Roof and Gutters Clean and in Good Condition</i>						
<b>Comments:</b> _____						
<b>Lighting</b>	5	4	3	2	1	0
<i>Sufficient for Safety, No Burned Out Bulbs, Inviting, Flag is Lit Appropriately</i>						
<b>Comments:</b> _____						
<b>Interior Appearance:</b>						
<b>First Impression</b>	5	4	3	2	1	0
<i>Is the Facility Inviting? Are People Having Fun? Does it Feel Friendly?</i>						
<b>Comments:</b> _____						
<b>Entryway</b>	5	4	3	2	1	0
<i>Neat, Uncluttered, Card Lock Present with Instructions, Smoking area provided away from Entry, Guest Register Present and Used, Well-lit, Inviting</i>						
<b>Comments:</b> _____						

**Lighting** 5 4 3 2 1 0  
*Sufficient, No burned out bulbs, Fixture Covers are Clean and Free of Dead Insects*

**Comments:** \_\_\_\_\_

**Furniture, Flooring and Bar Area** 5 4 3 2 1 0  
*No Rips, Tears or Tripping Hazards, No Stains, Chairs and Tables are Stable(not wobbly), Sufficiently Sturdy, Table and Bar Tops Clean, Ashtrays Clean*

**Comments:** \_\_\_\_\_

**Bulletin Boards and Wall Postings** 5 4 3 2 1 0  
*International, Association and Lodge Campaigns; Moose Charities; Activities; Out of Date Items are Not Present*

**Comments:** \_\_\_\_\_

**Family/Children's Area** 5 4 3 2 1 0  
*Toys & Games in good condition, neat and organized*

**Comments:** \_\_\_\_\_

**Service:**

**Staff Appearance** 5 4 3 2 1 0  
*Appropriate Clothing, Hair Appropriate and Clean, General Appearance*

**Comments:** \_\_\_\_\_

**Greeting** 5 4 3 2 1 0  
*Prompt, Friendly, Courteous, Appropriate Language*

**Comments:** \_\_\_\_\_

**General Service** 5 4 3 2 1 0  
*Prompt, Attentive, Friendly, Accurate*

**Comments:** \_\_\_\_\_

**Rest Rooms:**

**Cleanliness** 5 4 3 2 1 0  
*Fixtures, Flooring, Odor*

**Comments:** \_\_\_\_\_

**Supplies** 5 4 3 2 1 0  
*Appropriately Stocked*

**Comments:** \_\_\_\_\_

**Accessible** 5 4 3 2 1 0  
*Handrails, Adequate Room, ADA Compliant*

**Comments:** \_\_\_\_\_

