

MD. DE. D.C. MOOSE ASSOCIATION - DISTRICT PRESIDENT VISITATION REPORT

District # _____ Lodge # _____ Lodge Name _____ Date: _____

Contact Person _____ Title _____

Phone: _____ Fax _____ Email: _____

Reason for Visitation: Quarterly _____ Lodge Meeting _____ Requested _____

MEETING

Number in attendance _____

Was hall set up correctly? Yes _____ No _____

Was agenda followed correctly? Yes _____ No _____

Was official correspondence read? Yes _____ No _____

Were bills approved and paid? Yes _____ No _____

New member apps read? Yes _____ No _____

Was Board of Officers report given? Yes _____ No _____

Committee Reports Presented: _____

Were the minutes signed by both President and Administrator? Yes _____ No _____

MEMBERSHIP

International/State/Lodge Campaign Posted? Yes _____ No _____

Preferred Membership chart current? Yes _____ No _____

Was at least one new member per month reported? Yes _____ No _____

Are the arrears/drop list posted? Yes _____ No _____

Is Retention Call Night being practiced? Yes _____ No _____

District # _____ Lodge # _____ Lodge Name _____ Date: _____

GENERAL

Lodge appearance: Inside and Outside _____

Are membership cards checked? Yes _____ No _____

Is outdoor door secured? Yes _____ No _____

Bulletin Board updated and info posted? Yes _____ No _____

Are blank applications available? Yes _____ No _____

Are the Social Quarters Permit and Rules posted? Yes _____ No _____

Are all licenses current and posted?
(ABC, Health, Fire as required by local jurisdiction) Yes _____ No _____

Is incident report book available and being used? Yes _____ No _____

Comments:

We the undersigned have found all the above information to be correct and accurate.

District Officer: _____

Lodge Representative/Title: _____

(Copy to Territorial Manager and State Vice President)