

State/Province Maryland, Delaware, and DC

**Women of the Moose  
2019 Annual Conference and Convocation**

Moose Association Name MD/DE/DC Moose Association

Dates To/From October 24, 2019 through October 27, 2019

City Ocean City, Maryland

Hostess Chapter & No.: Annapolis #661

General Chairman (JGR): Regina "G" Hildebrand

Street Address P.O. Box 455

City/State/Province/Zip Riva, MD 21140-0455

Registration Chairman (REC): Debra Chapman

Street Address P.O. Box 455

City/State/Province/Zip Riva, MD 21140-0455

Officer in Charge: Jean Gaverth

Street Address 9917 Naylor Avenue

City/State/Province/Zip Laurel, MD 20723

Telephone # 301)538-6666

E-Mail Address jeannieq66@verizon.net

Official Visitor: Jeanette Lautzenheiser

Title Past Grand Regent

Street Address 27 Terrace Park

City/State/Province/Zip Newnan, GA 30265-5918

E-Mail Address jelnewnan@yahoo.com

Headquarters Hotel: Princess Royale

Street Address 9001 Coastal HWY

City/State/Province/Zip Ocean City, MD 21842

Telephone # 410)524-7777

**Important Information**

- Top Honor Chapters are selected from records at Women of the Moose Headquarters from May 1<sup>st</sup> thru April 30<sup>th</sup>.
- Top Sponsors are those who have sponsored five (5) or more candidates between May 1<sup>st</sup> and April 30<sup>th</sup> and are selected from records at Moose International.
- Convocation is open to all registered members (including Loyal Order of Moose) in good standing.
- Photos may be taken during any Session, providing they do not interfere or disrupt the meeting. Audio and video recordings shall **NOT** be made by any Chapter or co-worker during the conference.
- Fund Raising Projects shall **NOT** be conducted during the conference *unless authorized by the Grand Chancellor.*

**Registration Information**

Co-workers – Current Membership Card and \$20.00 reg. fee.  
Green Cap Candidates – Current Membership Card, Green Cap Call Card and \$35.00 Fee. (Which is \$15.00 matriculant fee and \$20.00 registration fee)

WOTM Registration and Sessions will be held at \_\_\_\_\_ unless otherwise indicated.

**Registration Hours**

Wednesday, (If applicable) \_\_\_\_\_

\_\_\_\_\_ p.m. – \_\_\_\_\_ p.m.

Thursday, (If applicable) October 24th \_\_\_\_\_

3:00 p.m. – 5:00 p.m.

Friday, October 25th \_\_\_\_\_

8:00 a.m. – 5:30 p.m.

Saturday, October 26th \_\_\_\_\_

8:00 a.m. – 5:30pm p.m.

Sunday, October 27th \_\_\_\_\_

8:00 a.m.

**\*\*\*Direct all questions regarding this program to the Officer in Charge\*\*\***

Listed below are the marches that will take place at the Annual Conference. All checks shall be made payable to Moose Charities and earmarked as shown below. (Exception: Donations to non-Moose organizations. Checks shall be made payable to the organization receiving the donation.)

**Payable to Moose Charities**

- earmarked for "Mooseheart Music Department"
- earmarked for "Association Special Projects Fund"
- earmarked for "Moosehaven Beauty Shop"

If applicable – check payable to non-Moose organizations

CONFERENCE EVENTS / MEETINGS

Joint Session Refer to LOOM Agenda for additional details

Location: Palmetto Ballroom

Day/time: Friday, October 25<sup>th</sup> / 8:30am

Opening Session Day/time Friday 1:00pm – 4:00pm

- Deputy Grand Regent (OIC), presiding
- Invocation and Pledge of Allegiance  
Junior Regent, Lisa Kloss \_\_\_\_\_
- Address of Welcome  
Junior Graduate Regent, Regina Hildebrand \_\_\_\_\_
- Response  
Senior Regent, Kim Sullivan \_\_\_\_\_
- Introductions
- Addresses of 5<sup>th</sup>, 4<sup>th</sup>, 3<sup>rd</sup> Top Honor Chapter JGR
- Remarks – Official Visitor
- Announcements by General Chairman
- Roll Call of Chapters
- Door Prizes

General Session I Day/time Saturday 9:00am – 11:30am

- Deputy Grand Regent (OIC), presiding
- Addresses of 2<sup>nd</sup>, 1<sup>st</sup> Top Honor Chapter JGR
- Address of Current International Officer (if applicable)
- Addresses of Chairmen/Coordinators/Representatives
- Recognition of Top Sponsors
- March of checks for **Mooseheart Music Department**  
Contributions presented by Chapter Representative
- Presentation and Remarks – Official Visitor
- Announcements by General Chairman
- Roll Call of Chapters
- Door Prizes

General Session II Day/time Saturday 1:00pm – 4:00pm

- Deputy Grand Regent (OIC), presiding
- March of checks for **Association Special Projects**
- Deputy Grand Regent (OIC), presiding
- Address of the Chapter Analyst Coordinator
- Presentation and Remarks- Official Visitor
- **Endowment Fund March**
- Announcements by General Chairman
- Roll Call of Chapters
- Door Prizes

*Paid Chapter representatives shall attend every scheduled meeting she is eligible to attend and make a report to the chapter. (WOTM GL 102)*

Convocation

**SUNDAY 9:00am**

The Convocation Conferral Staff will participate in the ceremony.

- Deputy Grand Regent (OIC), presiding
- Contributions for the **Moosehaven Beauty Shop** presented by College of Regents Chairman or Chapter Representative
- Address prepared by WOTM Headquarters
- Green Cap Conferral
- Roll Call of Chapters
- Introduction of Current/Past State/Provincial and International Officers
- Farewell from Official Visitor
- Annual Conference and Convocation Report by General Chairman/ Announcements
- Changing of Tassel – Outgoing Deputy Grand Regent (if applicable)
- Investiture of Incoming Deputy Grand Regent (if applicable)
- Address of new Deputy Grand Regent (if applicable)
- Adjournment

Convocation Rehearsal (Conferral Staff, JGR & Cap.Officers)

Location: Caribbean Exhibit Hall

Day/time: Saturday 4:30pm

WOTM Training or Workshop Cost: \$ \_\_\_\_\_

Topic: \_\_\_\_\_

Location: \_\_\_\_\_

Day/time: \_\_\_\_\_

Heart of the Community Event

Location: Lower Lobby – Men’s Registration

Day/time: Friday/Saturday collections

Higher Degree Event

Location: \_\_\_\_\_

Day/time: \_\_\_\_\_

Banquet Cost: \$ \_\_\_\_\_

Location: \_\_\_\_\_

Day/time: \_\_\_\_\_

Other Cost: \$ \_\_\_\_\_

Title: Shining Star & Valor Programs

Location: Palmetto Ballroom

Day/time: Friday, October 25<sup>th</sup> – 7:00pm